

STAY AT THE CENTER OF EVERYTHING



Embassy of Georgia to the Republic of Austria

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Thank you for your enquiry and your associated interest in the Relais & Châteaux Hotel The Ring. Please find our offer for your planned event on the following pages. The capacities stated will be reserved for you without obligation until March 07th, 2019.

GUEST ROOMS

Arrival and Departure	09.04.- 14.04.2019	09.04.-14.04.2019
Number of Rooms	3	1
Room Category	Special Room <i>for single occupancy</i> EUR 299.00 incl. breakfast	X-Ordinary Room <i>for triple occupancy</i> EUR 437.00 incl. breakfast
Price	5 Special Room <i>for double occupancy</i> EUR 324.00 incl. breakfast	

The above prices are per room per night, inclusive of all taxes and levies.

Any increases in value-added tax or the introduction of regional levies in accordance with municipal regulations (e.g. local taxes) shall be borne by the customer and shall lead to a recalculation of the rate offered.

Please note that the room price applies exclusively to the fixed allotment of rooms and for the period requested. If changes are made to the existing contract, the hotel cannot guarantee the prices stated and reserves the right to recalculate them.

Please note that the hotel must receive a full list of guest names no later than 14 days prior to arrival.

Included Service

Breakfast buffet in at eight restaurant daily from 06.30am to 11.00am

Espresso machine in guest rooms

Free WiFi in all rooms and public spaces

Entrance into the hotel spa and gym

Additional Service

Baggage handling service for groups € 4.00 per person / stay

Regular room allocations € 3.00 per person / allocation

Personalised room allocations €4.00 per person / allocation

Airport transfer € 50,00 per drive

Valet parking € 35,00 for 24h

TOTAL REVENUE

Date	Number	Service	Price	Total
09.04.2019	3	Special Room	€ 299,00	€ 897,00
09.04.2019	5	Special Room	€ 324,00	€ 1.620,00
09.04.2019	1	X-Ordinary	€ 437,00	€ 437,00
10.04.2019	3	Special Room	€ 299,00	€ 897,00
10.04.2019	5	Special Room	€ 324,00	€ 1.620,00
10.04.2019	1	X-Ordinary	€ 437,00	€ 437,00
11.04.2019	3	Special Room	€ 299,00	€ 897,00
11.04.2019	5	Special Room	€ 324,00	€ 1.620,00
11.04.2019	1	X-Ordinary	€ 437,00	€ 437,00
12.04.2019	3	Special Room	€ 299,00	€ 897,00
12.04.2019	5	Special Room	€ 324,00	€ 1.620,00
12.04.2019	1	X-Ordinary	€ 437,00	€ 437,00
13.04.2019	3	Special Room	€ 299,00	€ 897,00
13.04.2019	5	Special Room	€ 324,00	€ 1.620,00
13.04.2019	1	X-Ordinary	€ 437,00	€ 437,00
			Total	€ 14.770,00

All prices presented above are given in euros and include statutory value-added taxes.

ADVANCED PAYMENT

Advanced payment of **100%** of all services ordered (see cost breakdown) must be realized upon signing the contract.

Any bank charges shall be borne by the event organizer.

Payment must be made by transfer to the following account:

Account holder / Bank UniCredit Bank Austria AG
Account number 10015436248
Sort code 12000



IBAN
BIC

AT90 1200 0100 1543 6248
BKAUATWW

If invoice amounts remain unpaid for more than 30 days, the hotel is entitled, at its discretion, to charge 1% of the amount per month or the maximum statutory default interest. All collection costs incurred shall be borne by the event organizer.

In case of absence of payment at the contracted date, the hotel is entitled to withdraw from the agreement.

INVOICE ADDRESS & CREDIT CARD

To avoid any delay with invoicing, we kindly ask for the company address / invoice address.

Company Name _____
Contact Person _____
Address _____

Postal Code/ City _____
VAT Number _____

We also ask you to provide your credit card details to cover additional food and drink consumption and to guarantee the contract.

Card Holder _____
Credit Card Institution _____
Credit Card Number _____
Validation Date _____

The credit card given will be charged for any payments that are not covered by the deposit.
The hotel reserves the right to deduct the outstanding invoice amount from the credit card automatically after the event has ended.

COST ABSORPTION

Please indicate which costs shall be assumed by the event organizer, and which must be settled by the guests themselves. Please tick:

	by Company	by Guest*
Conference Costs	<input type="checkbox"/>	<input type="checkbox"/>
Guest Rooms & Breakfast	<input type="checkbox"/>	<input type="checkbox"/>
Porter Service	<input type="checkbox"/>	<input type="checkbox"/>
Parking Slots	<input type="checkbox"/>	<input type="checkbox"/>
Extras	<input type="checkbox"/>	<input type="checkbox"/>

* Any unpaid consumptions are going to be charged to the company.



GENERAL TERMS AND CONDITIONS

Arrival and Departure

Check-in may be done starting from 3.00pm and check out shall be done till 12.00am.

Cancellation and Reduction Policy

Upon signed contract by both parties, the hotel blocks the required guest rooms and the necessary function rooms for the group. The hotel has the right to revoke the contract at all times if the contracted conditions are not met by the contract partner.

Total Cancellation

If the group resigns from this agreement, the group has to inform the hotel in a written manner, accompanied (except in the case of a "force majeure") by payment of the amounts indicated below.

1. from the agreement date till 90 days prior to arrival: 50% of the total estimated revenue
2. from 89 days till 60 days prior to arrival: 75% of the total estimated revenue
3. Within 59 days prior to arrival : 100% of the total estimated revenue

Room Reduction

Allowed room reductions are just valid for the given time period and are not transferable. Room reductions need to be made in a written manner.

1. Until 90 days prior to arrival date up to 30% of the total room block per day may be released without any charges. *
2. Until 30 days prior to arrival date up to 20% of the total room block per day may be released without any charges. *
3. Until 14 days prior to arrival date up to 10% of the total room block per day may be released without any charges. *
4. After 14 days prior to arrival date no rooms may be released without any charges. Cancellations within 14 days prior to arrival and No-shows will result in a 100 % cancellation charge of contracted room rate for the entire stay.

**For reductions exceeding the given percentages, 100% of the agreed room rate for the booked stay will be charged*

Force Majeure

If for any reason beyond the Hotel's reasonable control (including but not limited to strikes; labour disputes; acts, regulations or orders of governmental authorities: civil disorder, disaster, acts of terrorism; acts of war; acts of God, fires; flood or other emergency conditions; not including overbooking) which makes it impossible or illegal for one of the parties to perform its obligations under this agreement, such non-performance is excused and such party may terminate this agreement without further liability of any nature. Any deposits shall be reimbursed.

Relocation

If the booked room category is not available on the requested day, the hotel is entitled to accommodate the guests in a comparable or higher room category within the hotel.

If the hotel cannot accommodate a guest within the booked room block, it is entitled to relocate guests to an alternative hotel of a similar standard nearby.

Contracted Rates

The guest room rates appointed in this contract will just be valid for the event dates stated. Any prolongation of the dates, either prior or later the event dates will be subject to availability and may lead to rate changes.



Signs and Displays

Installations of posters, banners, stickers, or signs in any part of the Hotel are prohibited, besides the hotel specifically authorizes it.

Name and Logo

The name and logos of the Hotel are exclusive property of the Hotel. Any unauthorized use of the hotels name and its logos is prohibited.

Liability

The group is liable for all damages of the building, fixtures, technical equipment and facilities that have been caused by the group, attendees, employees or other third parties who are related to the group.

Place of Jurisdiction and Applicable law

Jurisdiction for all disputes arising out of this offer the relevant commercial court in Vienna is exclusively responsible. This offer is subject to Austrian procedural and substantive law, to the exclusion of the rules of private international law and the UN Sales Convention.

AGREED AND ACCEPTED

This agreement between the Embassy of Georgia to the Republic of Austria and Aina Ring GmbH (The Ring Hotel), is going to be in force on the day on which it is signed by the hotel ("date of agreement").

We request the return of this contractual agreement by no later than March 08th, 2019 completed, signed and furnished to confirm your booking. Elsewise, the hotel reserves the right to place the capacity on the open market.

Company _____

Name _____

Title _____

Signature, Date _____

Company Stamp _____

Hotel **Aina Ring GmbH**

Name Mike Faber
Title Sales & Marketing Manager

Nicole Zandt
General Manager

Signature, Date _____

Company Stamp _____



If you have any additional questions or requests, we would be pleased to help you at any time.

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www.theringhotel.com

